



WorkRise Online Application Guidance

The following fields will be requested for applications submitted to our grants portal. The information collected will be used to help WorkRise staff and proposal reviewers track, sort, and summarize applications. This document is provided to enable teams to draft responses prior to inputting them into the portal. Do NOT upload your responses to these prompts as an attachment in the portal. The only documents teams should upload are the letter of inquiry and budget. All fields are required unless otherwise indicated.

Project Overview

Project Title: Short descriptive name for the project (e.g., "Reducing Algorithmic Bias in Hiring Software"). Limit: 75 characters (including spaces).

Abstract/Summary: In 100 words or less, describe your pilot in words a nonexpert can understand. Who is conducting the pilot? What problem does it seek to address? Who might benefit from the intervention and how? What will we know after the study that we didn't know before, and how might this new knowledge be used?

Requested budget: Amount of WorkRise support requested (\$)

Period of performance: If an award decision was received by September 30, what is your expected start date and end date? How many months would the project last?

Research track: Select which of the four research categories *best* describes the focus of the intervention you are testing:

- Search and matching
- Skills and training
- Employer practices
- 360-degree perspective

Focus area: Select which sub-area(s) apply to your intervention

Search and matching	Skills and training	Employer practices	360-degree perspective
<input type="checkbox"/> Job search <input type="checkbox"/> Hiring	<input type="checkbox"/> Alternative pathways to high-demand industries <input type="checkbox"/> Small and medium business <input type="checkbox"/> Dislocated workers <input type="checkbox"/> Tech and data	<input type="checkbox"/> Small- and medium-sized businesses <input type="checkbox"/> Economic mobility	<input type="checkbox"/> Digital divide <input type="checkbox"/> Financial security

Primary evaluation method: What primary research design will you use to assess the impact of your proposed intervention?

- Randomized control trial
- Quasi-experimental analysis
- Rapid-cycle evaluation
- Paired testing



- Case studies/qualitative
- Novel/data science techniques

Other [Specify]

Secondary evaluation method(s): Optional. Select up to two additional research methods that will be used as part of your evaluation.

- Randomized control trial
- Quasi-experimental analysis
- Rapid-cycle evaluation
- Paired testing

- Case studies/qualitative
- Novel/data science techniques
- Other [Specify]

Target populations: Select up to three populations your intervention focuses on. Select which fields best apply.

<p><u>Work Status</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Part time workers <input type="checkbox"/> Unemployed workers <input type="checkbox"/> Temporary workers <input type="checkbox"/> Contracted or "gig" workers <input type="checkbox"/> Workers at risk of economic dislocation 	<p><u>Education/Credentials</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Apprentices <input type="checkbox"/> Workers without high school degrees <input type="checkbox"/> Workers with community college degrees <input type="checkbox"/> Workers without college degrees <input type="checkbox"/> Workers with or seeking occupational licenses/credentials 	<p><u>Race/Ethnicity/Immigrant Status</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Asian American/Pacific islander workers <input type="checkbox"/> Black workers <input type="checkbox"/> Hispanic/Latinx workers <input type="checkbox"/> Immigrant workers <input type="checkbox"/> Indigenous workers
<p><u>Gender</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Female workers <input type="checkbox"/> Gender nonbinary workers <input type="checkbox"/> Male workers 	<p><u>Age/Tenure</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Early career workers <input type="checkbox"/> Young adult workers <input type="checkbox"/> Workers aged 50 and older 	<p><u>Workplace Setting</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Small- and medium-sized business employees <input type="checkbox"/> Large business employees <input type="checkbox"/> Unionized or unionizing workplaces <input type="checkbox"/> Other/General labor force

Target geographies: Optional. Indicate whether your intervention is tailored to a specific place or geography.

- Rural
- Suburban
- Urban
- N/A

Priority industries: Optional. If your intervention is tailored to workers in a specific industry, which industry?

Staffing Information

This section asks for information about the team who will be carrying out the research and collaborating on the proposed project.

Principal Investigator

For the principal investigator and up to three co-principal investigator(s), provide the following information. The principal investigator (and, if applicable, co-principal investigator) is responsible for leading the design and execution of the research project. Typically, they will be affiliated with a college or university, research institution or think tank, or an organization's internal research department.

Name (First Last):

Race/Ethnicity (optional):

Gender (optional):

Title:

Organization:

Email:

City:

State:

Link to CV (optional):

Other collaborators

List any other key project staff who will be involved in the pilot. This could include key personnel conducting the pilot intervention, community partners, project advisors, and other researchers and project managers. Separate each person by a semicolon. Include for each collaborator: First Last, Title, Organization, Email.



Organization Information

This section asks applicants to provide information about the organizations involved in the proposal.

Primary organization: Which organization would receive and manage grant funds if awarded?

Research organization (1): Required. Which organization will lead the research evaluation component? This may be the same as the primary organization.

Research organization (2): Optional. If a second organization will support the research evaluation, please provide the requested information.

Intervention organization: Required. Which organization primarily hosts or implements the intervention being tested?

Partner organization (1): Optional. If another organization is involved with the pilot in some way, please provide the requested information.

Partner organization (2): Optional. If another organization is involved with the pilot in some way, please provide the requested information.

For each organization included above, please provide:

Organization name:

City:

State:

Website:

Organization type (Select which best applies):

- | | | |
|--|--|--|
| <input type="checkbox"/> Public college/university | <input type="checkbox"/> Independent think tank/research institute | <input type="checkbox"/> Veteran-owned business |
| <input type="checkbox"/> Private college/university | <input type="checkbox"/> Nonprofit service provider | <input type="checkbox"/> Immigrant-owned business |
| <input type="checkbox"/> Community college | <input type="checkbox"/> Workforce development board | <input type="checkbox"/> Federal government agency |
| <input type="checkbox"/> Historically Black college/university | <input type="checkbox"/> Union or worker center | <input type="checkbox"/> State government agency |
| <input type="checkbox"/> Hispanic-serving institution | <input type="checkbox"/> For profit corporation | <input type="checkbox"/> Local government agency |
| <input type="checkbox"/> Tribal college/university | <input type="checkbox"/> Small or medium enterprise | <input type="checkbox"/> Private foundation/philanthropy |
| <input type="checkbox"/> Other minority-serving institution | <input type="checkbox"/> Woman-owned business | <input type="checkbox"/> Other [specify] |
| <input type="checkbox"/> University-affiliated think tank/research institute | <input type="checkbox"/> Minority-owned business | |

Other organizations: List any other organizations or partners involved with this pilot study, separated by a semicolon.



Contact Information

This section asks for the name and contact information for key people who should be included on correspondence related to this request.

Primary point of contact

Who is the primary point of contact for responding or routing inquiries related to this request (e.g., a principal investigator, project director, university development officer, or other person who can coordinate with the project team)

Additional contacts: Optional. List up to three additional contacts that should be included in this request.

For each contact above, please provide:

Name (First Last):

Email:

Phone: (Optional)

Type (Select which best applies):

- Principal/Co-principal investigator
- Project director/manager/coordinator
- Development officer
- Contracting/legal contact
- Communications contact
- Organizational partner
- Other project-affiliated contact



Project Details and Consent

This section asks applicants to confirm their understanding of WorkRise's requirements for submitted applications, indicate preferences about who proposal information will be shared, and upload their proposal documents.

Grant terms and conditions

REQUIRED. I confirm that I have read the grant [terms and conditions](#) that will need to be adhered to if my proposal is selected for funding.

Public deliverables commitment

REQUIRED. WorkRise requires grantees to produce public-facing deliverables to elevate data, evidence, and insights from WorkRise-funded research to key audiences. These deliverables can include research briefs, reports, and working papers as well as translational content such as fact sheets, blog posts, or interviews. WorkRise also requires participation in at least one public-facing webinar or event to share your findings. Can you commit to producing and participating in at least one of the above deliverables?

Operating funding affirmation

REQUIRED. WorkRise funds should primarily support research activities. Operating funding for the evaluation should be secured from other sources. By checking this box, you affirm that the intervention has sufficient operating funds independent of WorkRise support, and that WorkRise funds will not be used for prohibited activities, such as lobbying.

Information sharing for WorkRise review

REQUIRED: I understand that my responses will be shared with WorkRise's designated reviewers, Leadership Board, and funders for the purposes of evaluating, nominating, and selecting finalists and awardees.

Information sharing with WorkRise stakeholders

OPTIONAL: I consent to WorkRise, at its discretion, sharing proposal information with OTHER funders or stakeholders who may be interested in supporting the proposed work.

Proposal Narrative

REQUIRED. Please upload your Letter of Inquiry using the provided guidance.

Proposal Budget

REQUIRED. Please upload your proposal budget using the provided guidance.